

AGENDA
JANUARY 3, 2022

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Visitors Written Requests
 - A. Municipal Authority
- V. Minutes
- VI. Financial Report - none
 - A. Bills to be paid
- VII. Executive Session
- VIII. Solicitors Report
- IX. Nominations for Positions
 - A. Chairperson
 - B. Vice Chairperson
 - C. Treasurer
 - D. Secretary
 - E. Set Hours
 - F. Solicitor(s)
 - G. Vacancy Board
 - H. Engineer
 - I. Police & Security
 - J. Building & Land Use
 - K. Road Maintenance & Equipment
 - 1. Co-Chairman
 - L. Budget & Finance Chairperson
 - 1. All 5 supervisors participating
- M. Negotiations
 - 1. Chairperson
 - 2. Co-Chairperson
- N. Emergency Management Coordinator
 - 1. Salary-\$1200 year
- O. Zoning Officer
 - 1. Salary-\$4000
- P. Pension Administrator
- Q. Police Matron
- R. CDL Drug Testing Contact Person
- S. Auditors - none needed
- T. Planning Commission - Jim Catlos, Brian Bing, Donna Rentler
- U. Zoning Hearing Board - Jim Catlos, Beverly Bish, Beth McDonald
- V. Representative to State Convention
- W. TCC Representative
 - 1. Alternate
- X. Lower Kiski Ambulance Service as primary responder
- Y. Water Authority appointments

Z. Other

X. Purchasing Procedures

XI. Fee Schedules

A. Zoning fees - varies

1. Conditional Use Hearings - fees

B. Copies - 25 cents per page

XII. Old Business

A. Building quotes

B. Other

XIII. New Business

A. Set meeting dates & times for 2022

B. Other

XIV. Reports

A. Police

B. Zoning

C. Dog

D. Roads

XV. Communications

A. Other

XVI. Visitors

XVII. Calendar Additions

XVIII. Adjournment

MINUTES - DECEMBER 13, 2021

The Gilpin Township Board of Supervisors held a their regular monthly meeting on Monday, December 13, 2021, at 7:00 PM in the township municipal building. Roll call was as follows: Linda Alworth - absent; Jeremy Smail - present; Charles Stull - present; Kris Kulick - present via speaker phone; Steve Senjan - present; Sharon Long - present; Tim Miller - present, Chris Fabec - present; Ted Long - present.

VISITORS WRITTEN REQUESTS:

None.

Sharon Long, Secretary Treasurer, presented the minutes from the previous meetings. Jeremy Smail made a motion to approve the minutes. Steve Senjan seconded. Motion carried.

Sharon Long, Secretary Treasurer, read a financial report. Jeremy Smail made a motion to approve the report. Charles Stull seconded. Motion carried.

Sharon Long, Secretary Treasurer, presented a bills to be paid list. Jeremy Smail made a motion to pay the bills. Charles Stull seconded. Motion carried.

Tim Miller, Solicitor, presented his solicitor's report. Charles Stull made a motion to approve the solicitors report. Jeremy Smail seconded. Motion carried.

Jeremy Smail made a motion to remove from the table the speed humps in Banfield. Ted Long, Foreman, stated that specs for the speed humps were received from PennDot that could be installed in the spring and letters can be sent to the residents living in that area notifying them of changed. Charles Stull seconded. Motion carried.

Charles Stull made a motion to remove Gilpin Mine Road from the table, after some discussion was held on the subject. Steve Senjan seconded. Jeremy Smail abstained. Motion carried.3-1.

Kris Kulick made a motion to remove the mailboxes discussion from the table. Jeremy Smail seconded. Motion carried.

Jeremy Smail made a motion to authorize Tim Miller, Solicitor, to draft an agreement so we can install pipe on Veterans Ave, with landowners paying for all pipe but the township will install it and for this discussion to be tabled. Charles Stull seconded. Motion carried.

Steve Senjan made a motion to accept the heaving hauling agreement with UGI. Jeremy Smail seconded. Motion carried.

Jeremy Smail made a motion table the Bethel police contract. Charles Stull seconded. Motion carried.

Charles Stull was discussing the stimulus spending and made a motion asking for the Gilpin Leechburg Park Board, pool board and Gilpin VFD to provide proof of financial

standings by the 29th of December of as soon as possible and for this discussion to be tabled until Wednesday's meeting. Jeremy Smail seconded. Motion carried.

Jeremy Smail made a motion to purchase a JCB backhoe from Stephenson Equipment putting a down payment on the equipment and financing the rest thru Nextier Bank, authorizing Sharon Long and Charles Stull to sign any and all paperwork needed for this. Charles Stull seconded. Motion carried.

Chris Fabec, Chief, read the police report this month. Jeremy Smail made a motion to approve the report. Charles Stull seconded. Motion carried. Chris Fabec also stated that the Santa event will take place Saturday at 4 PM using the same route as last year.

Chris Fabec, Chief, read the dog report. Steve Senjan made a motion to approve the report. Jeremy Smail seconded. Motion carried.

Sharon Long, Zoning Officer, read the zoning report. Jeremy Smail made a motion to approve the report. Steve Senjan seconded. Motion carried.

Charles Stull made a motion to set conditional use hearings for December 29th at 5:00 PM and 5:30 PM. Jeremy Smail seconded. Motion carried.

Steve Senjan made a motion to approve the conditional use permit for Jolie Williamson. Jeremy Smail seconded. Motion carried.

Ted Long, Foreman, read his report. Jeremy Smail made a motion to approve the report. Charles Stull seconded. Motion carried.

VISITORS:

Jim Teeters of 125 Shady Lane was asking about the police contract with Bethel. He feels that the response time to answer calls for Gilpin will be effected.

Rob Pastva of Sportsman Road asking about the recovery money.

Jeremy Smail made a motion to adjourn the meeting. Steve Senjan seconded. Motion carried. Meeting was adjourned at 8:32 PM.

Sharon Long
Secretary Treasurer

MINUTES - DECEMBER 15, 2021
Budget Meeting/General Purpose

The Gilpin Township Board of Supervisors held a budget/general purpose meeting on Wednesday , December 15, 2021, at 6:30 PM in the township municipal building. Roll call was as follows: Linda Alworth - present; Jeremy Smail - present; Charles Stull - present; Kris Kulick - present; Steve Senjan - present; Sharon Long - present; Tim Miller - absent, Chris Fabec - present; Ted Long - present.

VISITORS WRITTEN REQUESTS:

Jeremy Smail made a motion to submit the Bethel police contract proposal to the Bethel Township Supervisors about providing coverage for their township. Charles Stull seconded. Motion carried.

Charles Stull made a motion to pay out bonuses from the rescue plan funds to the employees that worked during Covid 19. Linda Alworth seconded. After a lengthy discussion it was brought to a roll call vote. Linda Alworth - yes; Charles Stull - yes; Jeremy Smail - no, Kris Kulick - no; Steve Senjan - no. Motion not carried.

After more discussion was held Linda brought back up the employee bonus discussion and to rescind the previous denied motion. Charles Stull seconded. Roll call vote was as follows: Linda Alworth - yes; Jeremy Smail - yes; Charles Stull - yes; Kris Kulick - yes; Steve Senjan - yes. Motion carried.

Charles Stull made a motion for the following expenditures from the American Rescue Plan funds first round payments.

\$5000 new led lighting at municipal building and garage. Jeremy Smail made a motion. Charles Stull seconded. Motion carried.

\$8000 new bathroom at municipal garage. Charles Stull made a motion. Jeremy Smail seconded. Motion carried.

\$8000 generator for municipal building. Jeremy Smail made a motion. Charles Stull seconded. Motion carried.

\$3000 new flooring in municipal building. Steve Senjan made a motion. Charles Stull seconded. Motion carried.

\$10,000 return to police budget. Jeremy Smail made a motion. Charles Stull seconded. Motion carried.

\$12,500 each to Gilpin VFD, Leechburg Area Pool, Gilpin Leechburg Park, pledging matching amounts at next round of funding. Jeremy Smail seconded. Motion carried.

Steve Senjan made a motion to put a down payment of \$29,000 to Stephenson for the backhoe. Charles Stull seconded. Motion carried.

At this time the board worked on their budget. Charles Stull made a motion to adjourn. Jeremy Smail seconded. Motion carried. Meeting was adjourned at 9:16 PM.

Sharon Long
Secretary Treasurer

MINUTES - DECEMBER 29, 2021
Year End Meeting

The Gilpin Township Board of Supervisors held a budget/general purpose meeting on Wednesday , December 29, 2021, at 6:00 PM in the township municipal building. Roll call was as follows: Linda Alworth - absent; Jeremy Smail - present; Charles Stull - present; Kris Kulick - present; Steve Senjan - present; Sharon Long - present; Tim Miller - absent, Chris Fabec - present via speaker phone; Ted Long - present; Dalton VanWhy present.

VISITORS WRITTEN REQUESTS:

Duane Knepshield as well as Joel Knepshield, via speaker phone, presented their financial reports and gave a little presentation of what the rescue plan funds would be used for: cement in front of garage.

Sharon Long, Secretary Treasurer, presented a bills to be paid list. Kris Kulick made a motion to pay the bills. Steve Senjan seconded. Motion carried.

Jeremy Smail made a motion to approve the resolution to hire a CPA to audit the books. Kris Kulick seconded. Motion carried.

Charles Stull made a motion to approve the resolution for the taxes setting the milage to 11 mills. Kris Kulick seconded. Motion carried.

Jeremy Smail made a motion to appoint Charles Stull as temporary chairman at the reorganization meeting in January. Kris Kulick seconded. Motion carried.

Charles Stull made a motion to have the reorganization meeting and regular meeting on January 3, 2022 at 5PM. Kris Kulick seconded. Motion carried.

Charles Stull made a motion to approve the 2022 budget, which now includes 24 hour coverage for police. Jeremy Smail seconded. Motion carried.

Steve Senjan made a motion to approve the conditional use permit for Nicole Bacque with no conditions. Kris Kulick seconded. Motion carried.

Kris Kulick made a motion to approve the conditional use permit for Roseanne & Alyssa Shinko including the exception for having a second employee residing in the household. Jeremy Smail seconded. Motion carried.

A discussion was held regarding the proposed estimates that have come in for the flooring and lighting upgrades in the buildings. The proposals were higher than the money set aside for these items. More estimates will be looked into.

Jeremy Smail made a motion to adjourn the meeting. Kris Kulick seconded. Motion carried. Meeting was adjourned at 6:26 PM.

Sharon Long
Secretary Treasurer

BILLS TO BE PAID
JANUARY 3, 2022

GENERAL FUND

Sewage Enforcement Agency	quarterly bill	450.00
Leader Times.	ad	138.05
Municipal Authority of Westmoreland County	hydrants	76.00
DBB	printers.	233.70
First Commonwealth Bank	credit card	1240.97
MDIA	inspections.	487.30
Arin IU	yearly contract	344.00

PENSION FUND

STATE FUND

COVID 19 FUND

Gilpin Township VFD	\$12,500
Gilpin/Leechburg Park	\$12,500
Leechburg Area Pool.	\$12,500
Transfer to General Fund (police budget).	\$10,000

TOTAL GENERAL FUND	\$2,970.02
TOTAL PENSION FUND	\$0
TOTAL STATE FUND	\$0
TOTAL COVID 19 FUND	<u>\$47,500.00</u>
GRAND TOTAL	<u>\$50,470.02</u>