

## MINUTES - JANUARY 3, 2022

The Gilpin Township Board of Supervisors held their regular monthly meeting and reorganizational meeting on Monday, January 3, 2022, at 5:00 PM in the township municipal building. Roll call was as follows: Jeremy Smail - present, Linda Alworth - absent; Charles Stull - present; Kris Kulick - present; Kevin Miller - present; Sharon Long - present, Tim Miller - present, Chris Fabec - present, Ted Long - present

### VISITORS WRITTEN REQUESTS

The Gilpin Township Municipal Authority came and spoke to the board about exploring options with the Westmoreland Municipal Authority.

Sharon Long, Secretary Treasurer, presented the minutes from the 3 previous meetings. Charles Stull made a motion to approve the minutes. Jeremy Smail seconded. Motion carried.

Sharon Long, Secretary Treasurer, presented a bills to be paid list. Charles Stull made a motion to pay the bills. Kris Kulick seconded. Motion carried.

At this time nominations began.

Jeremy Smail made a motion to appoint Charles Stull as Chairman of the Board. Kris Kulick seconded. Motion carried. Kris Kulick made a motion to close nominations. Jeremy Smail seconded. Motion carried.

Kris Kulick made a motion to appoint Jeremy Smail as Vice Chairman of the Board. Jeremy Smail seconded. Motion carried. Kris Kulick made a motion to close nominations. Jeremy Smail seconded. Motion carried.

Charles Stull made a motion to appoint Sharon Long as Treasurer. Jeremy Smail seconded. Motion carried. Jeremy Smail made a motion to close nominations. Kris Kulick seconded. Motion carried.

Charles Stull made a motion to appoint Sharon Long as Secretary. Kris Kulick seconded. Motion carried. Jeremy Smail made a motion to close nominations. Kevin Miller seconded. Motion carried.

Charles Stull made a motion to appoint Timothy Miller as the township solicitor. Jeremy Smail seconded. Motion carried.

Charles Stull made a motion to appoint Mechling & Heller as zoning solicitor. Jeremy Smail seconded. Motion carried.

Jeremy Smail made a motion to appoint James Catlos to the vacancy board. Kris Kulick

seconded. Motion carried

Jeremy Smail made a motion to appoint Bill Braun from Senate Engineering at the township's engineer. Kevin Miller seconded. Motion carried.

Kris Kulick made a motion to appoint Charles Stull as Chairman of the police department (police commissioner). Jeremy Smail seconded. Motion carried.

Kris Kulick made a motion to appoint Jeremy Smail as building and land use. Charles Stull seconded. Motion carried.

Jeremy Smail made a motion to appoint Kevin Miller as road maintenance & equipment chair. Charles Stull seconded. Motion carried.

Kevin Miller made a motion to appoint Kris Kulick as co chair of road maintenance. Charles Stull seconded. Motion carried.

Kris Kulick made a motion to appoint Charles Stull as chair of budget and finance with all 5 supervisors participating. Kevin Miller seconded. Motion carried.

Charles Stull made a motion to appoint Jeremy Smail as chair of negotiations. Kevin Miller seconded. Motion carried.

Kris Kulick made a motion to appoint Charles Stull as co chair of negotiations. Jeremy Smail seconded. Motion carried.

Jeremy Smail made a motion to appoint Chris Fabec as EMC with a salary of \$1200 a year. Charles Stull seconded. Motion carried.

Jeremy Smail made a motion to appoint Sharon Long as Zoning Officer. Charles Stull seconded. Motion carried.

Charles Stull made a motion to appoint Sharon Long as Pension Administrator. Kevin Miller seconded. Motion carried.

Charles Stull made a motion to appoint Sharon Long as CDL drug contact person. Jeremy Smail seconded. Motion carried.

Charles Stull made a motion to contract with Arin IU for the CDL drug testing. Jeremy Smail seconded. Motion carried.

Kevin Miller made a motion to appoint Sharon Long as police matron. Kris Kulick seconded. Motion carried.

Jeremy Smail made a motion to reappoint the members of the planning commission for

another year. Charles Stull seconded. Motion carried.

Jeremy Smail made a motion to reappoint the members of the zoning hearing board. Charles Stull seconded. Motion carried.

Jeremy Smail made a motion to send Charles Stull to the State Convention in Hershey PA. Kris Kulick seconded. Motion carried.

Charles Stull made a motion to appoint Sharon Long as the TCC representative with Jeremy Smail acting as alternate. Jeremy Smail seconded. Motion carried.

Kris Kulick made a motion to have Lower Kiski Ambulance as our primary responder. Jeremy Smail seconded. Motion carried.

Jeremy Smail made a motion to reappoint Joe Kowal to the Gilpin Municipal Authority. Kevin Miller seconded. Motion carried. It was stated that there is a vacancy on the board since Bob Swarmer did not put in a letter to renew his term. This position will be advertised to fill.

Jeremy Smail made a motion to keep the purchasing procedures the same. Charles Stull seconded. Motion carried.

Charles Stull made a motion to keep the fees for zoning permits except for the conditional use hearings, those are being raised to \$500 due in increases in fees.. Copies are 50 cents a page. Kris Kulick seconded. Motion carried.

Charles Stull made a motion to table the building quotes. Jeremy Smail seconded. Motion carried.

Kris Kulick made a motion to set the meeting dates and times for the 2<sup>nd</sup> Tuesday of the month at 7:00 PM with the year end meeting on December 28<sup>th</sup> at 5 PM. Jeremy Smail seconded. Motion carried.

Charles Stull made a motion to set the office hours as Monday 9-4, Tuesday thru Friday 9-2:30. Jeremy Smail seconded. Motion carried.

Charles Stull, Chairman, stated that the auditors will hold their annual meeting on January 4, 2021 at 10:30 AM in the township municipal building.

Chris Fabec, Chief, read the police report. Kris Kulick made a motion to approve the report. Charles Stull seconded. Motion carried.

Sharon Long, Zoning Officer, read the zoning report. Charles Stull made a motion to approve the report. Jeremy Smail seconded. Motion carried.

There were no dogs to report this month. Kris Kulick made a motion to approve the dog

report. Jeremy Smail seconded. Motion carried.

Ted Long, Foreman, read the road report for the month. Jeremy Smail made a motion to approve the report. Kris Kulick seconded. Motion carried.

Charles Stull made a motion to table the KVA representative. Jeremy Smail seconded. Motion carried.

Jeremy Smail made a motion to have an executive session for personnel matters. Charles Stull seconded. Motion carried.

Jeremy Smail made a motion to layoff the least senior employee starting January 10, 2022 with the ability to call in as needed at the opinion of the road foreman due to lack of work. Charles Stull seconded. Roll call vote was as follows: Jeremy Smail - yes; Charles Stull - yes; Kris Kulick - yes; Kevin Miller - yes. Motion carried.

VISITORS:

None

Charles Stull made a motion to adjourn the meeting. Jeremy Smail seconded. Motion carried. Meeting was adjourned at 7:10 PM.

Sharon Long  
Secretary Treasurer