

## MINUTES - JANUARY 2, 2024

The Gilpin Township Board of Supervisors held their regular monthly meeting and reorganizational meeting on Tuesday, January 2, 2024, at 5:00 PM in the township municipal building. Roll call was as follows: Tina Thompson - present, Jeremy Smail - present; Charles Stull - present; Kris Kulick - present; Kevin Miller - absent; Sharon Long - present, Tim Miller - present, SARPD - present, Ted Long - present

### VISITORS WRITTEN REQUESTS

None.

Sharon Long, Secretary Treasurer, presented the minutes from the previous meetings. Tina Thompson made a motion to approve the minutes. Jeremy Smail seconded. Motion carried.

Sharon Long, Secretary Treasurer, presented a bills to be paid list. Charles Stull made a motion to pay the bills. Jeremy Smail seconded. Motion carried.

At this time, nominations began.

Charles Stull made a motion to open nominations for chairperson. Tina Thompson seconded. Motion carried. Jeremy Smail nominated Charles Stull. Tina Thompson seconded, hearing no other nominations, motion carried. Jeremy Smail made a motion to close nominations. Kris Kulick seconded. Motion carried.

Kris Kulick made a motion to open nominations for vice chairperson. Tina Thompson seconded. Motion carried. Jeremy Smail nominated Tina Thompson. Charles Stull seconded, hearing no other nominations, motion carried, Tina Thomson opposed. Jeremy Smail made a motion to close nominations. Kris Kulick seconded. Motion carried.

Jeremy Smail made a motion to open nominations for treasurer. Tina Thompson seconded. Motion carried. Jeremy Smail made a motion to appoint Sharon Long as Treasurer. Tina Thompson seconded. Motion carried. Jeremy Smail made a motion to close nominations. Tina Thompson seconded. Motion carried.

Jeremy Smail made a motion to open nominations for secretary. Tina Thompson seconded. Motion carried. Charles Stull made a motion to appoint Sharon Long as Secretary. Kris Kulick seconded. Motion carried. Jeremy Smail made a motion to close nominations. Kris Kulick seconded. Motion carried.

Charles Stull made a motion to keep the office hours the same as Monday 9-4, Tuesday thru Friday 9-2:30. Kris Kulick seconded. Motion carried.

Charles Stull made a motion to appoint Timothy Miller as the township solicitor. Jeremy Smail seconded. Motion carried.

Charles Stull made a motion to appoint James Catlos to the vacancy board. Tina Thompson seconded. Motion carried.

Jeremy Smail made a motion to appoint Bill Braun from ESSE Engineering as the township's engineer. Kris Kulick seconded. Motion carried.

Tina Thompson made a motion to have Southern Armstrong Regional Police Department as our police and security. Charles Stull seconded. Motion carried.

Charles Stull made a motion to appoint Jeremy Smail as building and land use. Tina Thompson seconded. Motion carried.

Charles Stull made a motion to appoint Kevin Miller as road maintenance & equipment chair. Tina Thompson seconded. Motion carried.

Kris Kulick made a motion to appoint Charles Stull as chair of budget and finance with all 5 supervisors participating. Jeremy Smail seconded. Motion carried.

Jeremy Smail made a motion to appoint Kris Kulick as chair of negotiations. Tina Thompson seconded. Motion carried.

Kris Kulick made a motion to appoint Tina Thompson as co chair of negotiations. Jeremy Smail seconded. Motion carried.

Jeremy Smail made a motion to appoint Chris Fabec as EMC with a salary of \$1200 a year. Kris Kulick seconded. Motion carried.

Charles Stull made a motion to appoint Sharon Long as Zoning Officer with a salary of \$4000 a year. Kris Kulick seconded. Motion carried.

Jeremy Smail made a motion to appoint MDIA as code enforcement with Chris Fabec as the administrator. Tina Thompson seconded. After some discussion, Jeremy rescinded his motion and Tina her second with Charles Stull making a motion to table Chris Fabec as administrator. Jeremy Smail seconded. With some further discussion, Charles Stull made a motion to rescind his motion to table and appoint Chris Fabec as administrator with a salary of \$800 so there would be no interruption of service with a discussion to be held later. Jeremy Smail seconded the rescinded motion and the appointment. Motions carried.

Charles Stull made a motion to appoint Sharon Long as Pension Administrator. Jeremy Smail seconded. Motion carried.

Charles Stull made a motion to appoint Sharon Long as CDL drug contact person.

Jeremy Smail seconded. Motion carried.

Charles Stull made a motion to advertise for the vacancy on the auditors board. Jeremy Smail seconded. Motion carried.

Jeremy Smail made a motion to reappoint the members of the planning commission for another year. Kris Kulick seconded. Motion carried.

Charles Stull made a motion to reappoint the members of the zoning hearing board. Kris Kulick seconded. Motion carried.

Tina Thompson made a motion to send Charles Stull to the State Convention in Hershey PA and to be the voting delegate. Jeremy Smail seconded. Motion carried.

Kris Kulick made a motion to appoint Charles Stull as the TCC representative. Tina Thompson seconded. Motion carried.

Charles Stull made a motion to appoint Jeremy Smail as alternate for TCC. Tina Thompson seconded. Motion carried.

Charles Stull made a motion to retain Lower Kiski Ambulance as our primary responder. Tina Thompson seconded. Motion carried.

Charles Stull made a motion to keep the purchasing procedures the same. Jeremy Smail seconded. Motion carried.

Charles Stull made a motion to leave the fee schedules for zoning permits as they currently are with possible future revisions. Jeremy Smail seconded. Motion carried.

Charles Stull made a motion to keep the fees for copies are 50 cents a page. Tina Thompson seconded. Motion carried.

Charles Stull made a motion to set the meeting dates and times for the 3rd Tuesday of the month at 7:00 PM with the year end meeting on December 26<sup>th</sup> at 5 PM. Kris Kulick seconded. Motion carried.

Sharon Long, Secretary Treasurer, stated that the auditors will hold their annual meeting on January 3, 2023, at 10:30 AM in the township municipal building.

Sharon Long, Zoning Officer, read the zoning report. Charles Stull made a motion to approve the report. Jeremy Smail seconded. Motion carried.

Ted Long, Foreman, read the road report for the month. Jeremy Smail made a motion to approve the report. Tina Thompson seconded. Motion carried.

VISITORS:

None

Jeremy Smail made a motion to adjourn the meeting. Tina Thompson seconded. Motion carried. Meeting was adjourned at 5:37 PM.

Sharon Long  
Secretary Treasurer